

Calvary Episcopal Church Minutes

CALVARY EPISCOPAL CHURCH
MINUTES OF VESTRY MEETING
August 14, 2018

The August meeting was called to order by Sr. Warden Jewlon Morris at 6:45 PM.
The vestry said an opening prayer for the parish.

Vestry Members Present: Leslie Amentini, Betty Best, Roy Haley, Jim Kidda, Frank Lemkowitz, Oscar Lozano, Dorothy Lyons, Missy Marek, Scott McLemore, Jewlon Morris, and David Taylor.

Also Present: Fr. Paul Wehner, Rev. Lecia Brannon

Vestry Members Absent: Joyce Strimple

Dorothy Lyons led the vestry in a devotional based on the Great Spirit Prayer.

Rev. Lecia reviewed Chapters 7 and 8 of *Best of the Vestry Papers*, and vestry members are asked to read Chapter 9 for the next meeting.

Review of July Meeting Minutes

The minutes of the July meeting were reviewed for accuracy and approved with changes following a motion by Leslie Amentini seconded by Dorothy Lyons.

Finance Committee Report

- * Revenues: It was noted that pledge income has decreased \$2100.00, which is believed to be due to summer. It is noted plate offerings are well above projection. Church usage also was higher than projected due to facility use fees for a dance camp. The net result is a deficit of month to date revenue which has not impacted year to date projections.
- * Vestry Oversight: A new insurance policy was received which will reflect an increase in cost which has not yet impacted month to date budget.
- * Bookkeeping auditing expenses are lower than budgeted so far due to a timing issue. It was noted that our budget is approaching the threshold where an audit is required, which will be more expensive than bookkeeping budget projections.
- * Buildings and Grounds: Repairs and maintenance costs exceeded budget projections due to a mishap by the school with the air conditioner over the stage, for which the school will reimburse the church \$1920.00.
- * Vestry and Stewardship: Stewardship costs are over monthly budget due to the timing, but well within year to date projections.
- * Finance Committee: Bank fees continue to exceed budget due largely to fees for the kiosk as well as for all online financial transactions. Fr. Paul said he would instruct school and church staff to add 3% to all fees for events requiring on-line registration (such as Splashway) to defray these costs.
- * Action Teams budget reflects the first payment in support of Jacob and Kate Hillis. College outreach will be funded from this budget for the current fiscal year.
- * Calvary Preparatory budget reflects purchase of a school bus. Again, year to date expenses remain within budget.
- * Calvary Life Ministry Special Events expense included Fathers Day cookies and late expenses from the spaghetti dinner in support of the Hurricane Harvey project.

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- * Worship Ministry: Sanctuary flowers and EFM actually produced revenue this month.
- * Overall, year-to-date budget is positive even with revenues down.

Rector's Report

- * Columbarium: Down payment has been made and delivery and installation are anticipated to occur in November. Discount pre-sales are helping with initial funding.
- * Vestry Person Duties will be revised by the rector and vestry clerk to update and clarify the current procedures.
- * School and church buses have been purchased and have their decals.
- * There will be a celebration of the new ministries of Lecia Brannon as associate rector and Nancy Wilkes as deacon. The celebration will be held between services on August 19. There will be a blessing of backpacks for students entering school during the services that day.
- * A party in the parish hall will be held for visiting Bishop Phillip Duncan on October 21. There will be a big screen presentation of the church accomplishments for him to view.
- * There was a call for vestry volunteers to visit with parishioners interested in joining the vestry at a meeting to be held in Fr. Paul's home Friday, August 24.

Associate Priest's Report

- * Pastoral Care: Thank you cards were received from Jacob and Kate Hillis for assistance for the ministry and from Kathryn Salinas for assistance for Reading Recovery. These were reviewed by the vestry.
- * On September 9, a coffee hour will be held for the pastoral care team. The faithfulness of this committee was noted regarding sending out get well and birthday cards.
- * The Pastoral care team is planning an event Planning for Your Future to be held September 19.
- * Rally Day will be August 26.

Sr. Warden Report

- * Sr. Warden Jewlon Morris read a letter from Angel Gonzalez, who was unable to attend the vestry meeting because he has already had to report to training for his college mission. It was proposed that support for Angel's mission be increased from \$50.00 per month to \$75.00 per month. The motion was made by Betty Best and seconded by Dorothy Lyons. The motion passed.
- * Continuing Education: Rev. Lecia Brannon will be participating in Leadership Fort Bend, a 9-month program beginning August 23. The Foundation agreed to help with the costs.

Jr. Warden Report

- * The leaks in the parish hall have been fixed by the jr. warden and the sexton and appear to have reduced the water bill by about \$100.00 in the past month.
- * Roofers will be testing the parish hall roof for the origin of the leaks on Thursday, August 16.
- * There is seepage of unknown origin in the hallway. Because air conditioner condensation was ruled out as a cause, plumbers will be called to assess the problem.

Committee Reports

- * Newcomers: Jamie Campbell has agreed to head up the effort to create a Calvary Business Directory, a place for parishioners to list their business and contact information, so other parishioners can choose to support them. Brandon Campbell has volunteered to share his photography expertise by starting a photography club. He will have a sign-up table on Rally Day.
- * Outreach: The Hurricane Harvey project house has been completed, passed inspection and the family has moved back in. The sidewalks have been put in. There still needs to be gravel for the driveway and sodding in the front yard, and the tree will need to be cut down.

New Business

- * None.

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Old Business

* None.

The vestry said a closing prayer.

At 8:55 PM, the meeting was adjourned.

Submitted by / David Taylor, Clerk